



Little Acorns Grow
early learning environment

Little Acorns Grow Preschool Admission Agreement & Application

19000 Saticoy Street
Reseda, California 91335
LittleAcornsGrow@yahoo.com
(818) 779-1099

Located in Reseda, Little Acorns Grow Preschool, Early Start Kindergarten and Elementary School (“**School**”) has created an enchanting haven for its students. We employ high quality, experienced staff to offer full and half-day programs for children starting at 2 years old.

Small student/teacher ratios mean focused attention and a fun experience for everyone.

The classrooms are newly remodeled, clean and comfortable, opening to a beautiful play area full of grass and trees. Your children will find any experience they have at Little Acorns Grow fun and engaging.



The greatest oaks have been little acorns



Family Information

Child's Name ("Child") _____
Birth Date _____ Age _____ Gender _____
Address _____
City _____ Zip _____

Parent/Guardian #1 Name _____
Address (if different than Child's) _____
City _____ Zip _____
Home Phone (____) ____ - ____ Business (____) ____ - ____
Cell (____) ____ - ____ Email _____
Occupation _____

Parent/Guardian #2 Name _____
Address (if different than Child's) _____
City _____ Zip _____
Home Phone (____) ____ - ____ Business (____) ____ - ____
Cell (____) ____ - ____ Email _____
Occupation _____

If either parent/guardian's address is not the same as the child's, with who does the child reside? _____

Who has legal custody? _____

Siblings

| Name | Age |
|------|-----|
| | |
| | |
| | |

How did you learn about Little Acorns Grow?

Have you visited us during a tour? Yes No



The School will allow parents, guardians and other individuals having legal custody to pick up the Child from the School. The School will accept and honor written instructions from such individuals authorizing other persons to pick up the Child.

Please list other authorized individuals:

| Name | Relationship |
|------|--------------|
| | |
| | |
| | |
| | |
| | |



Track Selection

Please check the box for the Track you are applying for (*each Track is on a monthly basis and a monthly fee*):

Full Day Tracks (8:30am – 5:30pm)

- 5 Days Per Week (\$990)
- 3 Days Per Week M,W,F (\$840)
- 2 Days Per Week T,TH (\$640)

Half Day Tracks (8:30am – 1:00pm)

- 5 Days Per Week (\$840)
- 3 Days Per Week M,W,F (\$640)
- 2 Days Per Week T,TH (\$565)

Extended Care (If desired, select one only)

- 8:00 – 8:30am and 5:30 – 6:00pm (additional \$65)
- 8:00 – 8:30am (additional \$65)
- 5:30 – 6:00pm (additional \$65)

Other (*Please provide desired hours. The fee will be calculated accordingly. There is no guarantee that we can accommodate the hours you request.*)

Desired Start Date _____



Student History

The answers to the following questions allow us to better serve your child. For each applicable question, please provide a brief explanation.

If your child has any speech delays, please explain: _____

If your child been diagnosed with autism or there are suspected signs of autism, please explain: _____

If your child has any history of fighting, pushing or biting, please explain: _____

If your child has been diagnosed with ADHD/hyperactivity, please explain: _____

If there are any behavioral issues you are working on with your child, please explain: _____

If your child has, or previously had, any medical condition, disease or allergy, please explain: _____

If there is anything else we should know in working with your child, please explain: _____

If your child is currently covered by any form of comprehensive health, medical or accident insurance, please fill out the following:

Name of Insurance Company _____

Address _____

Policy Number _____ Policy Holder's Name _____

Relationship to Child _____ Social Security Number _____



Important Information for Parents/Guardians

Summer Break

Little Acorns Grow is a year-round school; there is no summer break for any of the Tracks. You will need to give Little Acorns Grow 30 days advance written notice, if you are planning for your child to not attend school during all or part of the summer.

Comfort for Your Child

Please provide a framed, family photo and a small comforting item, such as a stuffed animal. This helps your child feel more comfortable and safe at school.

Preparing for Each School Day

We recommend that you apply sunblock to your child before each school day. Closed toed shoes are recommended, as the school playground does have wood chips that can be uncomfortable when they get inside shoes.

Emergencies

In the event of an emergency, the school keeps supplies in order to keep all children safe and as comfortable as possible. The school purchases an emergency kit for each child from an emergency supply store. These kits are specially designed for school children. The kits include food, water and other important emergency supplies.

If your child experiences a non-life threatening medical or dental emergency at school, the parent(s)/guardian(s) listed in the Family Information Section will be notified immediately. All efforts will be made to keep your child calm and comfortable.

For life threatening emergencies, we will first call 911 and then notify the parent(s)/guardian(s) listed in the Family Information Section.

Sign-In & Sign Out

A parent, guardian or other authorized representative is required to sign-in the child upon arrival and sign-out the child upon departure. The exact time and full name of the person signing-in or out is required. We may require identification prior to releasing the child.



Enrollment Agreement

This Enrollment Agreement (“**Agreement**”) is made and entered into as of the date signed below (“**Effective Date**”) by and between, Little Acorns Grow (“**School**”), a California corporation, located at 19000 Saticoy Street, Reseda, California 91335, on the one hand, and the parent(s)/guardian(s) whose name(s) appear on the Family Information Section above (referred to collectively and/or individually, as applicable, as the “**Parent**”), with respect to the enrollment of the Child. School and Parent are sometimes referred to in this Agreement collectively as the “**Parties**” and individually as a “**Party**”.

NOW, THEREFORE, in consideration of the promises and mutual covenants herein, and for other good and valuable consideration, the Parties agree as follows:

1. Application. This Agreement, together with the application to which this Agreement is attached (“**Application**”) constitute one agreement.

2. Enrollment. Child will commence attending the School’s track, which the Parent selected on the Track Selection Section (“**Track**”) as of _____ (“**Enrollment Date**”).

3. Term. The term of this Agreement commences on the Enrollment Date and continues until such time as it is terminated pursuant to the Termination Section.

4. Payment.

a. Tuition. In exchange for Child’s enrollment in the Track, Parent will pay the amount listed on the Track Selection Section for the Track (“**Tuition**”) on the 1st of each month for such month. If, at a later date, Parent elects to enroll their Child in a different Track, the Tuition will be adjusted accordingly.

b. Tuition Deposit. Prior to the Enrollment Date, Parent will pay a tuition deposit equal to the Tuition (“**Tuition Deposit**”). If, at a later date, Parent elects to enroll their Child in a different Track, the Tuition Deposit will be adjusted accordingly. ***The Tuition Deposit is not refundable under any circumstances.*** In the event that this Agreement is terminated, pursuant to the Termination Section below, the Tuition Deposit may, at the School’s sole discretion, be used as payment for the last month’s Tuition.

c. Materials Fee. A fee of \$150 for materials (includes a school t-shirt and yearbook) (“**Materials Fee**”) is due on the 1st of February, June and September. ***The Materials Fee is not refundable and will not be pro-rated under any circumstances.***

d. Emergency Kit. A fee of \$15 for an emergency kit for the Child is due prior to the Enrollment Date.

e. Billing. School does not bill. Unless agreed otherwise, in writing, Tuition must be paid via automatic direct deposit to School’s bank account.

f. No Pro-Rating. Under no circumstances will Tuition be pro-rated for any month, regardless of whether the Child is absent, even for an



emergency or illness, or the School is closed, for any or no reason, including, but not limited to, vacations and holidays.

5. General Release. Parent grants School, and its officers, directors, employees, volunteers, agents, affiliates, successors and assigns (“**School Representatives**”) permission to use Parent’s and/or Child’s image, voice, likeness, photograph, digital images, biography, artwork, performance, writings, name, testimonial, statements or any portion thereof (“**Properties**”) in any publication or materials. Parent will execute any and all documents and perform any such acts that might be necessary to establish, register, enforce, protect or maintain these rights. This permission includes all such Properties, even those for which copyright protection is sought or obtained. Parent releases School Representatives from, and waives any and all claims, demands, actions and causes of action of any kind or nature whatsoever that Parent may have against School Representatives based upon any use of the Properties.

6. Medical Release. In the event that the Child is ill, is injured or requires other medical care and/or treatment, Parent authorizes School Representatives to obtain medical care and/or treatment, including, but not limited to, surgical treatment; x-ray; anesthetic; and medical, surgical or dental diagnosis. Parent authorizes a licensed physician, hospital and/or medical institution to render such care and/or treatment. Parent is solely responsible for the cost of such treatment and will indemnify and hold harmless School Representatives for any such costs.

7. Permission for Certain Activities. Parent grants Child permission to participate in activities that may have some inherent risk, including, but not limited to, running, jumping, swinging and climbing. Parent releases School Representatives from, and waives any and all claims, demands, actions and causes of action of any kind or nature whatsoever that Parent may have against School Representatives based upon Child’s participation in any such activities.

8. Track Change. If Parent elects to enroll the Child in a different Track, Parent must provide 30 day written notice to School. School will notify Parent if School can accommodate such change. The change in Track will occur on the 1st of the month after the 30 day notice has elapsed, or earlier, if the School, in its sole discretion, elects to make such change. For illustration purposes only, if the Parent provides notice on May 15th that they wish to enroll their child in a different Track, the change will take effect on July 1st.

9. Termination. Parent may terminate this Agreement upon 30 days written notice to School. School may terminate this Agreement at any time, for any, or no reason, effective immediately upon written notice to Parent.

10. Assignment. Neither Party may assign this Agreement, nor any of such Party’s rights or obligations under this Agreement, without the other Party’s prior written consent.

11. Arbitration. All disputes arising out of this Agreement will be submitted to final and binding arbitration. Each Party will select an arbitrator and these 2 arbitrators will then select a 3rd arbitrator who will be the sole arbitrator of any dispute arising out of this Agreement. The arbitrators will be selected in accordance with the rules of



Comprehensive Arbitration Rules and Procedures of JAMS. If the arbitration services are not available, the dispute will be submitted to arbitration in accordance with the laws of the State of California. The arbitrators award will be final and judgement may be entered upon it by any court having jurisdiction.

12. Notices. All notices will be given by email only and are effective once sent to the following addresses:

School: LittleAcornsGrow@yahoo.com

Parent: The email address(es) listed on the Family Information Section of the Application.

13. Waiver. A Party's failure or neglect to enforce any of such Party's rights under this Agreement will not be deemed to be a waiver of that Party's rights under this Agreement.

14. Attorneys' Fees. In the event of any dispute between the Parties concerning the terms and provisions of this Agreement, the prevailing Party in the dispute will be entitled to collect from the other Party all costs incurred in the dispute, including attorneys' fees.

15. Entire Agreement. This Agreement, together with the Application, constitutes the entire understanding between the Parties with respect to the subject matter of this Agreement and may be altered or amended only by a written instrument executed by the Parties. All prior written or oral agreements are hereby revoked and null and void.

16. Governing Law & Venue. This Agreement is governed by, and construed in accordance with, the laws of the State of California. Any claim arising out of this Agreement will be brought exclusively in the County of Los Angeles.

17. Severability. If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of this Agreement will remain in full force and effect and will in no way be affected, impaired or invalidated.

18. Copies; Electronic Transmission & Signature. A copy of this Agreement signed by a Party has the same effect as an original of this Agreement. This Agreement may be delivered by electronic transmission and may be signed by electronic means.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date below.

| | |
|--------------|-----------------------|
| School | Parent(s)/Guardian(s) |
| By: _____ | Name: _____ |
| Name: _____ | Signature: _____ |
| Title: _____ | Name: _____ |
| Date: _____ | Signature: _____ |
| | Date: _____ |



Checklist

Please ensure that you have completed and/or provided everything listed below:

- Family Information Section
- Track Selection Section
- Student History Section
- Signed Enrollment Agreement
- 1st Month's Tuition (Based on Selected Track)
- Tuition Deposit (Based on Selected Track)
- Materials Fee (\$150)
- Emergency Kit Fee (\$15)
- Framed, Family Photo
- Small Comforting Item
- Physician's Report ([LIC 701](#) or [PM 171 A](#))
- Immunization Records

California State Required Forms:

- Identification and Emergency Information ([LIC 700](#))
- Child's Preadmission Health History ([LIC 702](#))
- Personal Rights ([LIC 613A](#))
- Consent for Emergency Medical Treatment ([LIC 627](#))
- Child Care Center Notification of Parents' Rights ([LIC 995](#))